

MINUTES
#07-11-12
Monday, October 10, 2011
SALARIES AND GRIEVANCES COMMITTEE
SECOND FLOOR CONFERENCE ROOM - CITY HALL

DATE: Monday, October 10, 2011

TIME: 5:00 pm

PLACE: City Hall

Second Floor Conference Room

Members: Alderpersons, Chair Cory Roeseler; Vice Chairman; Jean Kittelson, Kevin Sampson

Ex-officio Member: Tom Rice Director of Human Resources and Labor Relations

Excused: Alderpersons, Scott Versey; Jeremy Dekker

Others in Attendance: Chad Pelishek, Jeff Hermann

OPEN:

1. Call meeting to order.

Ald. Roeseler called the meeting to order at 4:00 pm.

2. Pledge of Allegiance.
3. Approval of the September 26, 2011 Minutes.

Motion by Ald. Kittelson, Second by Ald. Sampson to approve the minutes, Ayes: 3, Nays: 0.

4. Discussion and possible action regarding the Vacant Position Approval Form for the Department of Planning and Development and the job description for the Community/Development Specialist.

Motion by Ald. Kittelson, Second by Ald. Sampson to approve the Vacant Position Approval Form and the revised job description for the Community/Development Specialist. Ayes: 3, Nays: 0.

5. Discussion and possible action on the City of Sheboygan Employee Handbook.

Motion to hold by Ald. Sampson, Second by Ald. Kittelson. Ayes 3, Nays: 0.

Matters Referred

6. R.O. 214-11-12 Submitting the attached summary of the 2012 Budget Requests for the
Council Doc. 13-21 Enterprise Funds, the Internal Service Funds, and the Trust Funds. The
Comparison is to the 2011 revised budget.

Motion by Ald. Kittelson to approve, Second by Ald. Sampson. Ayes: 3,
Nays: 0.

7. R.O. 215-11-12 Submitting the attached summary of the 2012 Budget Requests for the
Council Doc. 13-22 General Fund, the Special Revenue Funds, the Debt Service Funds, and
the Capital Project Funds. The Comparison is to the 2011 revised budget.

Motion by Ald. Sampson to approve, Second by Ald. Kittelson Ayes: 3,
Nays: 0.

Human Resources Director's Report

Closed Session:

A motion was made to convene in closed session for the item(s) below under the exemption provided in Sec. 19.85 (1)(e) WI Statutes for the purpose of conducting specified public business whenever competitive or bargaining reasons require a closed session and Sec. 19.95(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

8. Negotiations update

Motion to reconvene in open session by Ald. Kittelson, Second by Ald. Sampson. Ayes: 3, Nays: 0

Open:

9. Set date and time of next Committee meeting.

Monday, November 14, 2011, 4:00 pm

10. Adjourn.

Motion to adjourn by Ald. Sampson, Second by Ald. Kittelson, All Alderpersons voting
“Aye”

Persons with disabilities who need accommodations to attend the meeting should contact the Human Resources Department at the following address as soon as possible: City Hall, Room 204, 828 Center Avenue, Sheboygan, WI. PH: 920/459-3373.